

HR/Payroll Processing/Deadline Calendar

August 2023

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 31	Aug 1 5:00pm Weekly HR Transactions	2 Weekly Pay Day	3 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	4 Weekly Payroll Processed
7	8 12:00pm Semi HR Transactions 5:00pm Weekly HR Transactions	9 5:00pm Semi RAP Approval Weekly Pay Day	10 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval Semi Payroll Processed	11 Weekly Payroll Processed
14	15 Semi Pay Day 5:00pm Weekly HR Transactions	16 Weekly Pay Day	17 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	18 Weekly Payroll Processed
21	22 5:00pm Weekly HR Transactions	23 Weekly Pay Day	24 12:00pm Semi HR Transactions 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	25 5:00pm Semi RAP Approval Weekly Payroll Processed
28 Semi Payroll Processed	29 5:00pm Weekly HR Transactions	30 Weekly Pay Day	31 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval Semi Pay Day	Sep 1