

HR/Payroll Processing/Deadline Calendar

July 2023

July 2023							August 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 3 Holiday	4 Holiday 5:00pm Weekly HR Transactions	5 Weekly Pay Day	6 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	7 12:00pm Semi HR Transactions Weekly Payroll Processed
10 5:00pm Semi RAP Approval	11 Semi Payroll Processed 5:00pm Weekly HR Transactions	12 Weekly Pay Day	13 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	14 Semi Pay Day Weekly Payroll Processed
17	18 5:00pm Weekly HR Transactions	19 Weekly Pay Day	20 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	21 Weekly Payroll Processed
24 12:00pm Semi HR Transactions	25 5:00pm Semi RAP Approval 5:00pm Weekly HR Transactions	26 Semi Payroll Processed Weekly Pay Day	27 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	28 Weekly Payroll Processed
31 Semi Pay Day	Aug 1	2	3	4