

Sponsored Tuition Remission Form Graduate Research Assistantship

Instructions

Email completed form to both [Sponsored Accounting](#) and [Grad Awards](#).

If recipient is not within your home school or college, or if the you are a non-academic office, then you must receive approval from the below-named home school or college. Please attach an email from the authorized approver with this form.

Nomination Information

Revision Yes Revision #: ____ Type of Revision: _____

Date: _____ Start Date: _____

SUID: _____ Name: _____

School/College: _____ Dept Code: _____

Department: _____

PIN Information

The end date of a sponsored award must be later than the last day of the semester in which the student is awarded an assistantship. Forward funding must be approved by the funding department and processed through OSP in order to proceed.

PIN: *000 _____

Federal Funds: Yes Federal Funds: Yes Federal Funds: Yes

Project #: _____ Project #: _____ Project #: _____

End Date: _____ End Date: _____ End Date: _____

Salary Dist. %: _____ Salary Dist. %: _____ Salary Dist. %: _____

Award Information

Please include both calendar years if awarded for full academic year (example: "2019-2020").

Award Years: _____

Fall Spring Summer

Salary Information

Indicate salary paid and average hours worked per week.

Fall Spring Summer
Salary: _____ Salary: _____ Salary: _____

Hours: _____ Hours: _____ Hours: _____

Comments:

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SUID: _____

Tuition Information

Use Account 562802 if Fund 13. Use 620761 for all other Funds. If tuition is not 100% funded by a sponsored project or department then a program number must be selected:

Prog #	Description
23938	100% Cost Share
23939	Split Tuition between Project/Cost Share
23940	Higher Fringe Benefit Rate Charged to Project

Tuition Chartstring 1

Fund	Dept	Program	Account	MyCode	Project	Activity	Bdgt Ref
<u>Fall</u>			<u>Spring</u>		<u>Summer</u>		
Prog #: _____			Prog #: _____		Prog #: _____		
Credit Hours: _____			Credit Hours: _____		Credit Hours: _____		

(OSA Use Only) Item Type: _____

Tuition Chartstring 2

Fund	Dept	Program	Account	MyCode	Project	Activity	Bdgt Ref
<u>Fall</u>			<u>Spring</u>		<u>Summer</u>		
Prog #: _____			Prog #: _____		Prog #: _____		
Credit Hours: _____			Credit Hours: _____		Credit Hours: _____		

(OSA Use Only) Item Type: _____

Tuition Chartstring 3

Fund	Dept	Program	Account	MyCode	Project	Activity	Bdgt Ref
<u>Fall</u>			<u>Spring</u>		<u>Summer</u>		
Prog #: _____			Prog #: _____		Prog #: _____		
Credit Hours: _____			Credit Hours: _____		Credit Hours: _____		

(OSA Use Only) Item Type: _____

Approvals

Completed by: _____ Ext. _____

Authorized Signer: _____ Ext. _____

OSA Comments: